

# 2017 Expo Building Application

Applicant Name \_\_\_\_\_ Day Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Applicant Email \_\_\_\_\_

Event Manager: \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Email: \_\_\_\_\_

Event Date : \_\_\_\_\_ Event Times –Lights on: \_\_\_\_\_ Start time: \_\_\_\_\_ Lights off: \_\_\_\_\_

Event Date : \_\_\_\_\_ Event Times –Lights on: \_\_\_\_\_ Start time: \_\_\_\_\_ Lights off: \_\_\_\_\_

Event Date : \_\_\_\_\_ Event Times –Lights on: \_\_\_\_\_ Start time: \_\_\_\_\_ Lights off: \_\_\_\_\_

\* Early Set Up Date: \_\_\_\_\_ Lights On: \_\_\_\_\_ Lights Off: \_\_\_\_\_ *Charged hourly rental fee*

Estimated stalls needed: \_\_\_\_\_ Estimated Camper Spaces: \_\_\_\_\_ **Pick up key day before your event.**

**Roping chute & cattle pens available November 1st—May 10th. Bucking chutes in building year around.**

Any work done by Fairgrounds, except for the normal minimum, will be done at the rate of **\$43** per man hour and **\$45** per machine hour. Early set up, if building is available, will pay hourly fee. Stalls must be cleaned within 48 hours of show ending. *Stalls not cleaned will be charged \$9 per stall.* May incur extra charge for packed shavings.

**\*No horse allowed on ANY lawns    \* No horses tied to trailers overnight    \* Camping must be pre-approved**

**\*\*\*\*ANY & ALL FOOD CONCESSIONS MUST BE PRE-APPROVED THROUGH MAIN OFFICE—NO EXCEPTION.\*\*\*\***

INITIAL HERE	<b>\$100 NON-REFUNDABLE BOOKING FEE MUST BE INCLUDED WITH APPLICATION</b> <i>This will be deducted from final payment</i>	TOTAL <i>(Office Use Only)</i>
	<b>PLAN I \$700</b> Expo ground worked as per your request-not to exceed 4 times. Restrooms cleaned, seats swept. Lights on for 14 hours, additional at hourly rates. Announcers booth with 2 tables. Covered/Uncovered arena for warm up only. <i>One Fairgrounds arena staff on grounds for a minimum of 8 hours. If staff is requested on grounds after or beyond 8 hours, it will be at the hourly rate of \$43 per man hour. Fairgrounds to determine Plan in accordance to size of show. Barrel Racing Jackpots—additional \$50</i>	\$
	<b>PLAN II \$500</b> Jackpot Show. Ground worked once in the morning . Restrooms cleaned. Lights on for 14 hours, additional at hourly rates. Announcers booth with 2 tables. Covered/Uncovered arena for warm up only. <i>No Fairgrounds arena staff. Fairgrounds to determine Plan in accordance to size of show. Barrel Racing Jackpots—additional \$50</i>	
	<b>OVERNIGHT CATTLE ON GROUNDS MUST BE PRE-APPROVED. FEE TO BE DETERMINED.</b>	
	<b>Uncovered Arena and/or Covered Arena :</b> \$180 Watered and worked once. Any extra workings of arena will be done at \$43 per man hour and \$45 per machine hour.	
	<b>Expo Hourly Rates :</b> \$40 per hour. \$45 per Hour with cattle. <i>No judging, timing or contest, entry fee, or admission charge of any kind</i>	
	<b>Exhibitors Show Office \$100 per day</b> . No phone or internet. Office must be cleaned, trash removed, desks put back in original locations. No use of backroom or any equipment. Equipped with desk, tables & chairs. <b>Available October 1st– July 1st only.</b>	
	<b>Stalls :</b> \$12 per stall, per day. You furnish bedding & clean within 48 hours of event ending. If you have someone cleaning for you, please provide the Fairgrounds with their contact information.	
	<b>Camping:</b> \$15 per hook-up per night. <i>(When renting Expo/Plan I or II)</i>	
	_____ <b>Booth Vendors:</b> \$10 each. _____ <b>Concession:</b> 10% of all sales. <b><u>Must provide Fairgrounds with contact information for all vendors &amp; concessionaires PRIOR to event.</u></b> <b><u>ALL CONCESSION VENDORS MUST BE PRE-APPROVED BY AND REGISTERED WITH THE MAIN OFFICE.</u></b>	
	_____ <b>PVC Barricades</b> \$2 each _____ <b>Additional 8' tables</b> \$2.50 each _____ <b>Additional Chairs</b> \$.75 each	
	<b>Early set-up (if available)</b> \$36 per hour _____ <b>Number of hours</b>	
	<b>NO HORSES ALLOWED ON ANY OF THE GRASS AREAS. THIS IS LESSOR'S RESPONSIBILITY TO ENFORCE.</b> <b>THERE WILL BE A \$50 FEE FOR ANY EVENTS THAT DO NOT ADHERE TO THIS RULE.</b>	

Reader Board / No charge for public events , if available. 35 letters including spaces

Total: \_\_\_\_\_