

# 2017 Pavilion Rental Application

Walla Walla County Fairgrounds PO Box G 509-527-3247 info@wallawallafairgrounds.com

Applicant Name \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_ Day Phone ( ) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Event Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Will **ALCOHOL** be present? \_\_\_ NO \_\_\_ YES Will you be **SELLING** Alcohol? \_\_\_ NO \_\_\_ YES \*\*

Time it will be consumed (start) \_\_\_\_\_ end \_\_\_\_\_ What, if any, is your Admission Fee? \_\_\_\_\_

**PUBLIC EVENT** \_\_\_\_\_ or **PRIVATE EVENT** \_\_\_\_\_ Estimated attendance \_\_\_\_\_

**\*\*\*NO MUSIC or ALCOHOL CONSUMED after Midnight\*\*\***

Building will be available the morning of your event. **After your event, the building must be swept clean and garbage put in bags.** Any work done by the Fairgrounds, except for normal maintenance, will be done at the rate of **\$43** per man hour and **\$45** per machine hour.

**Off-season rental upon approval only. Rental rates increase for any off-season rental.**

INITIAL HERE	<b>2017 RENTAL RATES</b>	TOTAL (Office Use Only)
	<b>BOOKING FEE \$100</b> Must be included when application is submitted. <i>Fee is deducted from your final total. <b>NON-REFUNDABLE</b></i>	
	A. <b>Pavilion Lower Rotunda</b> 9,000 Square feet March/April/May & September/October..... <b>\$750</b> June/July/August..... <b>\$600</b> Includes: 20 Round Tables, 160 Chairs	
	B. <b>Pavilion Lower Exhibit Hall</b> 16,748 Square feet March/April/May & September/October..... <b>\$900</b> June/July/August..... <b>\$800</b> Includes: 30 Round Tables, 240 Chairs	
	C. <b>Pavilion Kitchen</b> _____ <b>\$100.00 per day</b> <b>USED FOR STAGING ONLY</b> Includes use of tables, counters, sink and refrigeration units <b>NOT included:</b> use of ovens, grill or stoves.**	
	D. <b>Pavilion Kitchen</b> _____ <b>\$250.00 per day</b> <b>FULL USE</b> of kitchen. Includes ovens, tables, counters, grill, stoves, refrigeration units, sinks	
	<b>Camping \$ 15 per night with event</b>	
	<b>Extra Tables needed:</b> _____ <b>\$2.50 each</b>	
	<b>Extra Chairs needed:</b> _____ <b>\$.75 each</b>	
	<b>Reader Board/Public Events</b> One line, if available No Charge -30 spaces for letters & spaces _____	
	<b>EARLY SET UP REQUEST</b> _____ <b>\$50</b> for the night before (5pm availability) _____ <b>\$100</b> for the afternoon before (1pm availability)	
	<b>LATE CLEAN UP REQUEST</b> _____ <b>\$50</b> clean up next morning. <b>MUST</b> complete by <b>NOON</b>	
	<b>TOTAL:</b>	

Any event **approved** to be invoiced must be paid within 30 days.

Any account over 30 days will incur a late fee of \$25 which will be applied every 30 days until paid.